

**CITY OF CRESTON, IOWA  
CHAPTER 147 RENTAL HOUSING REGULATORY  
AND  
INSPECTION PROGRAM  
PROCESS**

The process for registration and inspection of rental housing:

1. Pick up registration form “City of Creston Rental Property Registration & Renewal” at Creston City Hall 2<sup>nd</sup> floor Public Works or online at <http://www.crestoniowa.gov/rentalhousinginstructions.htm>.
2. Register your properties before March 1, 2012. A late fee of \$50 will be imposed for properties registering March 1, 2012 or after, and a municipal infraction may be filed on properties not registered by April 1.
3. Upon receipt of registration form, the city will issue “Rental Housing Inspection Checklist” for each property registered and one copy of Chapter 147.15, “Property Maintenance Standards Enumerated.” Property owners or their agent have 60 days to complete the self-inspection and return to the Public Works department at City Hall. Additional copies of Chapter 147.15 are available for a two dollar (\$2.00) fee.
4. Rental Housing Inspection Check Lists (self-inspections) that are returned with “Not Approved” areas checked will be reviewed by Fire Department personnel and will be treated to the provisions of the Code of Ordinances 147.08 – 6 Failed Inspections. Since this would be deemed the first inspection, a re-inspection fee would not be charged. Properties failing the City inspection will be re-inspected and charged a \$35 fee for this and subsequent re-inspections.
5. Properties passing the self-inspection will be mailed a certificate of self-inspection which is good until the Creston Fire Department has made an on-site inspection or three years, whichever comes sooner. Properties passing the on-site inspection will be mailed a certification of inspection that is good three years from the inspection date, until a valid complaint is filed, or until the next Creston Fire Department on-site inspection.
6. Section 8 Inspections (also known as SIRHA/HUD inspections). Units which have been inspected for and passed Section 8 rental requirements shall be deemed to have been spot inspected and exempt from spot inspections determined by lot for a period of three (3) years. It shall be the duty of the owner and/or operator of such rental units to provide proof of a Section 8 inspection to the City.